

Application to Change Course / Campus / Teaching Mode

Processing Fee of MVR 500 for each



Application Type

Course

Campus

Teaching Mode

Personal Information

Full Name (Block Letters): _____

ID Card / Passport Number: _____ Contact Number: _____

Current Address: _____

Current Course Details

Course Name: _____ Batch Number: _____

Course Start Date: _____ Campus: _____

Teaching Mode: E-Learning Face-to-face Blended

Proposed Change (Fill relevant field only)

Course Name: _____

Campus Name: _____

Teaching Mode: Blended Face-to-face E-Learning

Reason For Change

State the reason for change: _____

Declaration

I declare that all the information given in this form are accurate and true. The college may verify the information provided herein from appropriate sources.

Name: _____

Date: _____ Sign: _____

For office use only

Dean approval

Name: _____

Date: _____ Sign: _____

Finance Department

Name: _____

Date: _____ Sign: _____

Registrar's Department

Received By: _____ Letter reference: _____

Date: _____ Form Complete: Yes / No Student notified on: _____

Registrar Approval: _____ Faculty notified on: _____