



Circular No: Circular No: **MIC-05/65/2026/01**

19th January 2026

CIRCULAR

Subject: Fee Payment Policy

Dear Students,

This circular is issued to inform all students about the updated **Fee Payment Policy** which will be effective from **1st February 2026**.

Fee Payment Schedule

- Monthly Fee: fees must be paid on or before the **10th of each month**.
- Redo, ReSit, or Re-Marking Services will not be processed until the payment clearance is issued by the Accounts Department.
- Routine Examinations & Student Registration will be enabled only after the due fees are paid.
- Enrollment in a New Semester will proceed after the outstanding payments are cleared in full.

Accepted Payment Methods

- Bank transfer to official college account – 7730000113110.
After the payment has been credited, please share the receipt via Viber +9607426202
- Sponsor payment (with written confirmation)

Non-Compliance

If dues remain **unpaid for more than a month**, the following actions will be enforced:

- Suspension of access to classes or online learning platforms
- Restriction from participation in examinations or assessments
- Withholding of academic records including results, transcripts, letters, certificates, or other services
- Denial of registration for future semesters

All students are advised to adhere strictly to the policy to ensure smooth academic and administrative processes. For any clarification, please contact accounts department on fees@micollege.edu.mv: or email accounts@micollege.edu.mv. Contact No: +9607426202

Thank you,
Accounts Department

